



CROMWELL MIDDLE SCHOOL

BUILDING PROJECT

Meeting: CMS Building Committee
Date: Wednesday, February 7, 2024
Time: 7:00 p.m.
Place: Via Zoom

REGULAR MEETING MINUTES

<https://www.youtube.com/channel/UCqpKruXEFcurFBsTLHt3Zkw>

I. Call to Order

The meeting was called to order by Rosanna Glynn, Chair at 7:02 pm.

II. Roll Call

CMS Building Committee

Present: Rosanna Glynn, Chair, Shannon Hughes-Brown, Vice Chair, Matt Blanchette, Ken Cleveland, Ken Jackson, Blaise Messinger, John Post, Alternates: Heather Jacobs, Jessica Lamb

Administration - Claudio Bazzano

Board of Education Members - Absent

Board of Finance Members - Absent

Town Council Members - Absent

Town Representatives - Absent

Arcadis, Perkins Eastman and Other Company's Representatives - Jack Butkus, Ron Rickey, Tom DiMauro, Joe Culotta, Dan Brisson, Chris Archer

III. Approve Agenda

Motion to Approve the Regular Meeting Agenda made by Shannon Hughes-Brown, seconded by Matt Blanchette. Vote: Unanimous.

IV. Approval of Minutes from [January 31, 2024 Meeting](#)

Motion to Approve the Minutes from the January 31, 2024 meeting made by Ken Jackson, seconded by Shannon Hughes-Brown. Vote: (6) YES. Abstain: John Post. Motion Carries.

V. Public Comments - None

VI. Chairperson's Update

Rosanna Gynn said she did not have an update since the last meeting.

VII. Communications Sub-Committee Report

Shannon Hughes-Brown said she did not have an update, but she is looking forward to breaking ground on February 21st.

VIII. Design Sub-Committee Report

Heather Jacobs said she did not have an update.

IX. Perkins Eastman Update Report

- A. Review bioretention fence options and town updates with possible action to approve fence changes

Joe Culotta said they issued the form set to the Building Department and they will be sending the Addendum to OGA this week. In regards to the bioretention fence, Ken Cleveland said they received the storm report. After a two year storm, the pond will hold up to 7 inches of water, and it will take about three days to drain. It can go to a 10-100 year storm, so there is no issue. Our options are a chain link fence or an ornamental fence. Matt Blanchette would like it to go on record to express the desired fencing and let P&Z make the decision regarding the wood fence with mesh. Joe Culotta said Perkins does not have an issue with the type of fence the Committee wants. Tom DiMauro will provide the photos for the P&Z meeting in March.

Motion to go to Planning & Zoning to be put on their March meeting agenda regarding the 4ft mesh and wood fence, which is similar in height to the chain link fence that was previously approved, made by Matt Blanchette, seconded by Ken Cleveland. Vote: Unanimous.

X. Newfield Update Report

- A. Construction update
- B. Review GMP 1.1 changes with possible action to approve

Tom DiMauro said we are going to be mobilizing late next week and we also have a meeting with the webcam person. They also need to get the GMP reapproved, there was a clerical recording error on the 2.11 Metal Panels.

Motion to approve the revised GMP in the amount of \$57,630,362.52 made by Matt Blanchette, seconded by Ken Jackson. Vote: Unanimous.

Jack Butkus said that a tool they have used in other projects (ALR - Approval Letter Request) so that they can move money from line items out of existing funds. The line changes will show on the payment requisition, and if the committee agrees, no motion is required for this action. The committee agreed.

XI. [Arcadis Update Report](#)

- A. Project Budget and spend update
- B. [Review invoices with possible action to approve](#)

Jack Butkus said Ron Rickey is working on the Builder's Risk Policy. Jack Butkus reviewed the Change Order Approval for Record, PCO credit was partially offset, this was approved by the sub committee.

Motion to Approve Change Order 002 to Newfield in the amount of -\$2,749.56, which will go back to Owners Contingency, made by Ken Jackson seconded by John Post. Vote: Unanimous.

Motion to Approve Requisition #10 from Newfield for January 2024 for a total of \$91,389.59 made by Ken Jackson, seconded by Ken Cleveland. Vote: Unanimous.

XII. Comments Updates and Announcements from Board Members and Admins

The Groundbreaking Ceremony is at 4:30 pm at CMS, and we will have our meeting afterwards at 5:30 pm in the CHS LMC.

XIII. Adjournment

Rosanna Glynn, Chair declared adjournment of the regular meeting of the CMS Building Project Committee at 8:04 pm.

The Public Session of the committee meeting ended at 8:04 pm.

Respectfully submitted,

Lisa Hicks
CMS Building Committee Recording Clerk